



MASJID/MADRASAH APPLICATION FORM

It is important that you complete this application form in full to enable us to offer you Banking Services. Please ensure all applicants sign the application. Please use **black ink** and **BLOCK capitals**. In other cases, please tick clearly the appropriate box. If you require help to complete the application form please call our Customer Services Centre on 0800 4086 407. Applicants must be over 18 and have a UK registered address.

As a regulatory requirement, all UK banks must submit relevant financial account information to HMRC for reportable accounts, such as, entity type, residency and country of incorporation information. HMRC will in turn share such information with the relevant tax authorities. To enable this, you are required to complete the relevant self-certification form available from our website at alrayanbank.co.uk/tax-forms. We cannot open your account without this information. Al Rayan Bank doesn't provide tax advice and recommends that you seek a professional independent tax advice, if required.

SECTION A – MASJID/MADRASAH DETAILS

Masjid/Madrasah Name Please note: The name you enter here will appear as the first line on your cheque book, statements and paying in books (Maximum 35 characters)

Grid for Masjid/Madrasah Name (35 characters)

Current Masjid/Madrasah Address

Unless stated otherwise, all correspondence will be sent to the contact name at this address.

Contact Name All correspondence will be sent to the contact name at this address (maximum 35 characters)

Grid for Contact Name (35 characters)

Position held

Grid for Position held (35 characters)

Address

Grid for Address (35 characters)

Postcode/Zipcode Grid (10 characters)

Date moved to address

MMYY Grid for date moved to address

When did the Masjid/Madrasah begin operating?

MMYY Grid for date began operating

More than 10 years ago

Yes/No checkbox

Type of organisation

Masjid

Madrasah

Type of organisation premises

Owned outright

Owned with mortgage

Rented

Leased

Property value £ [input]

Mortgage outstanding £ [input]

Name of lender

Grid for Name of lender (65 characters)

Number of employees

Grid for Number of employees (10 characters)

Annual turnover

£ [input] for Annual turnover

Annual Balance Sheet (assets total)

£ [input] for Annual Balance Sheet

Telephone No. Incl STD

Grid for Telephone No. (15 characters)

Fax No. Incl STD

Grid for Fax No. (15 characters)

Email Address

Grid for Email Address (35 characters)

Previous Masjid/Madrasah Address

If your Masjid/Madrasah has been at the current address for less than 3 years please supply previous address(es) for this period. If you have had more than one previous address, please attach details on a separate sheet of paper.

Grids for Previous Masjid/Madrasah Address (35 characters each)

Postcode/Zipcode

Grid for Postcode/Zipcode (10 characters)

Date moved to address

MMYY Grid for date moved to address

Existing Bank Details

We will not contact your current bank without your permission.

Does your Masjid/Madrasah have an existing bank account with Al Rayan Bank? Yes No

If yes, please give:

Sort Code

Grid for Sort Code (6 characters)

Account Number

Grid for Account Number (10 characters)

Does your Masjid/Madrasah have an existing bank account with another bank? Yes No

If yes, please give:

Sort Code

Grid for Sort Code (6 characters)

Account Number

Grid for Account Number (10 characters)

Bank name and address

Grids for Bank name and address (35 characters each)

Postcode/Zipcode

Grid for Postcode/Zipcode (10 characters)

Grid for Initial (10 characters)

Grid for Date (10 characters)

SECTION B – PERSONAL DETAILS – FIRST AUTHORISED OFFICIAL – TO BE COMPLETED IN ALL CASES

Personal

Title Mr Mrs Ms Miss Dr Other (Please state)

First Name

Middle Name

Surname/Last Name

Passport Number (non residents only) Country of Issue (non residents only)

If Dual Nationality Passport Number (non residents only) If Dual Nationality Country of Origin (non residents only)

Town of Birth Country of Birth

Any other name you are, or have been known by

Are you: Married To be married Single Widowed Divorced Separated Other

Date of Birth Sex: Male Female Number of dependent children

Address

(Non UK residents, please state your country of residence)

Postcode/Zipcode Date moved to address

Mother's family name* (passwords for security) School name* (passwords for security)

Home Tel No. Incl STD

Mobile Tel No. Incl STD

Personal Email Address

Please provide details of your previous address(es) if less than 3 years at your current address. If you have had more than two previous addresses, please attach details on a separate sheet of paper.

(Non UK residents, please state your country of residence)

Postcode/Zipcode

Date moved to address

Second previous address

(Non UK residents, please state your country of residence)

Postcode/Zipcode

Date moved to address

Your Home Details

Are you: Owner occupier Joint owner If you own your home please give:

Living with parents Tenent furnished Estimated value of your home £ Mortgage outstanding £

Tenent unfurnished Council tenant Name of Lender

Other

Employment

Only complete if you have other paid employment.

Employment status: Senior Management Management/Professional Supervisor Skilled Semi Skilled Unskilled Junior Other

Employment type: Employed Self-employed professional Self-employed non-professional Homemaker Student Retired Part time

Temporary Employment Unemployed Other

If you are in employment/self-employed please complete

Employer's Name

Business Address

Postcode/Zipcode Employer's Tel No. Incl STD

Work Email Address

Nature of Employer's Business

Occupation

Date employment commenced Total Annual Income before tax and deductions £

Have you ever been declared bankrupt? Yes No

Existing customer details

If you are an existing customer of Al Rayan Bank, please provide your account details.

Account Number

Account Number

Account Number

DECLARATION AND SIGNATURE

I have read, understand and agree to the statements made in the Data Protection and Marketing section on page 11 of this application form.

Signed Date

PERSONAL DETAILS – SECOND AUTHORISED OFFICIAL

Additional users to the account will be subject to KYC/Identification checks pursuant to money laundering legislation.

Personal

Title Mr Mrs Ms Miss Dr Other (Please state)

First Name

Middle Name

Surname/Last Name

Passport Number (non residents only) Country of Issue (non residents only)

If Dual Nationality Passport Number (non residents only) If Dual Nationality Country of Origin (non residents only)

Town of Birth Country of Birth

Any other name you are, or have been known by

Are you: Married To be married Single Widowed Divorced Separated Other

Date of Birth Sex: Male Female Number of dependent children

Address

(Non UK residents, please state your country of residence)

Postcode/Zipcode Date moved to address

Mother's family name* (passwords for security) School name* (passwords for security)

Home Tel No. Incl STD

Mobile Tel No. Incl STD

Personal Email Address

Please provide details of your previous address(es) if less than 3 years at your current address. If you have had more than two previous addresses, please attach details on a separate sheet of paper.

(Non UK residents, please state your country of residence)

Postcode/Zipcode

Date moved to address

Second previous address

(Non UK residents, please state your country of residence)

Postcode/Zipcode

Date moved to address

Your Home Details

Are you: Owner occupier Joint owner If you own your home please give:

Living with parents Tenant furnished Estimated value of your home £ Mortgage outstanding £

Tenant unfurnished Council tenant Name of lender

Other

Employment

Only complete if you have other paid employment.

Employment status: Senior Management Management/Professional Supervisor Skilled Semi Skilled Unskilled Junior Other

Employment type: Employed Self-employed professional Self-employed non-professional Homemaker Student Retired Part time

Temporary Employment Unemployed Other

If you are in employment/self-employed please complete

Employer's Name

Business Address

Postcode/Zipcode Employer's Tel No. Incl STD

Work Email Address

Nature of Employer's Business

Occupation

Date employment commenced Total Annual Income before tax and deductions £

Have you ever been declared bankrupt? Yes No

Existing customer details

If you are an existing customer of Al Rayan Bank, please provide your account details.

Account Number

Account Number

Account Number

DECLARATION AND SIGNATURE

I have read, understand and agree to the statements made in the Data Protection and Marketing section on page 11 of this application form.

Signed Date

PERSONAL DETAILS – THIRD AUTHORISED OFFICIAL

Additional users to the account will be subject to KYC/Identification checks pursuant to money laundering legislation.

Personal

Title Mr Mrs Ms Miss Dr Other (Please state)

First Name

Middle Name

Surname/Last Name

Passport Number (non residents only) Country of Issue (non residents only)

If Dual Nationality Passport Number (non residents only) If Dual Nationality Country of Origin (non residents only)

Town of Birth Country of Birth

Any other name you are, or have been known by

Are you: Married To be married Single Widowed Divorced Separated Other

Date of Birth Sex: Male Female Number of dependent children

Address

(Non UK residents, please state your country of residence)

Postcode/Zipcode Date moved to address

Mother's family name* (passwords for security) School name* (passwords for security)

Home Tel No. Incl STD

Mobile Tel No. Incl STD

Personal Email Address

Please provide details of your previous address(es) if less than 3 years at your current address. If you have had more than two previous addresses, please attach details on a separate sheet of paper.

(Non UK residents, please state your country of residence)

Postcode/Zipcode

Date moved to address

Second previous address

(Non UK residents, please state your country of residence)

Postcode/Zipcode

Date moved to address

Your Home Details

Are you: Owner occupier Joint owner If you own your home please give:

Living with parents Tenant furnished Estimated value of your home £ Mortgage Outstanding £

Tenant unfurnished Council tenant Name of Lender

Other

Employment

Only complete if you have other paid employment.

Employment status: Senior Management Management/Professional Supervisor Skilled Semi Skilled Unskilled Junior Other

Employment type: Employed Self-employed professional Self-employed non-professional Homemaker Student Retired Part time

Temporary Employment Unemployed Other

If you are in employment/self-employed please complete

Employer's Name

Business Address

Postcode/Zipcode Employer's Tel No. Incl STD

Work Email Address

Nature of Employer's Business

Occupation

Date employment commenced Total Annual Income before tax and deductions £

Have you ever been declared bankrupt? Yes No

Existing customer details

If you are an existing customer of Al Rayan Bank, please provide your account details.

Account Number

Account Number

Account Number

DECLARATION AND SIGNATURE

I have read, understand and agree to the statements made in the Data Protection and Marketing section on page 11 of this application form.

Signed Date

PERSONAL DETAILS – FOURTH AUTHORISED OFFICIAL

Additional users to the account will be subject to KYC/Identification checks pursuant to money laundering legislation.

Personal

Title Mr Mrs Ms Miss Dr Other (Please state)

First Name

Middle Name

Surname/Last Name

Passport Number (non residents only) Country of Issue (non residents only)

If Dual Nationality Passport Number (non residents only) If Dual Nationality Country of Origin (non residents only)

Town of Birth Country of Birth

Any other name you are, or have been known by

Are you: Married To be married Single Widowed Divorced Separated Other

Date of Birth Sex: Male Female Number of dependent children

Address

(Non UK residents, please state your country of residence)

Postcode/Zipcode Date moved to address

Mother's maiden name* (passwords for security) School name* (passwords for security)

Home Tel No. Incl STD

Mobile Tel No. Incl STD

Personal Email Address

Please provide details of your previous address(es) if less than 3 years at your current address. If you have had more than two previous addresses, please attach details on a separate sheet of paper.

(Non UK residents, please state your country of residence)

Postcode/Zipcode

Date moved to address

Second previous address

(Non UK residents, please state your country of residence)

Postcode/Zipcode

Date moved to address

Your Home Details

Are you: Owner occupier Joint owner If you own your home please give:

Living with parents Tenant furnished Estimated value of your home £ Mortgage Outstanding £

Tenant unfurnished Council tenant Name of Lender

Other

Employment

Only complete if you have other paid employment.

Employment status: Senior Management Management/Professional Supervisor Skilled Semi Skilled Unskilled Junior Other

Employment type: Employed Self-employed professional Self-employed non-professional Homemaker Student Retired Part time

Temporary Employment Unemployed Other

If you are in employment/self-employed please complete

Employer's Name

Business Address

Postcode/Zipcode Employer's Tel No. Incl STD

Work Email Address

Nature of Employer's Business

Occupation

Date employment commenced Total Annual Income before tax and deductions £

Have you ever been declared bankrupt? Yes No

Existing customer details

If you are an existing customer of Al Rayan Bank, please provide your account details.

Account Number

Account Number

Account Number

DECLARATION AND SIGNATURE

I have read, understand and agree to the statements made in the Data Protection and Marketing section on page 11 of this application form.

Signed Date

SECTION C – PRODUCTS AND SERVICES

Please indicate by ticking the box which product you are applying for:

Current Account Everyday Saver (Issue 2) 60 Day Notice Account Charities' Notice Savings Account Fixed Term Deposit Account* Treasury Deposit Account* £1,000 cash reserve (Qard Hasan)

If you are enclosing your cheque please state amount £

These products are subject to our **Business Banking Terms and Conditions** and where applicable **Special Conditions**. You should make sure you have received them and that you understand them and agree to be bound by them before you apply. In cases of Fixed Term Deposit Accounts and Treasury Deposit Accounts, please also complete the applicable instruction forms.

*Please note, to open a Fixed Term Deposit Account or a Treasury Deposit Account you will need to have or open a Current Account/Savings Account.

SECTION D – PAYMENT OF PROFIT ON YOUR SAVINGS ACCOUNT(S)

Payment of gross profit share

You may be able to receive your profit share gross provided that you are eligible under Inland Revenue regulations and provided that the account is not a relevant deposit as set out in Section 481 of the Income and Corporation Taxes Act 1988. Confirmation of your tax status may be required from your local tax office to satisfy us that profit may be paid gross. If you are eligible, please confirm how you wish to receive your profit by ticking the box below:

Gross

Your profit share will be paid into your savings account. If you would like your profit share to be paid into a different Al Rayan Bank account, please tell us when your account(s) have been opened.

SECTION E – HOW DID YOU HEAR ABOUT AL RAYAN BANK?

Received info through post Radio advert Newspaper advert Word of mouth Recommendation by family/friend Through the Masjid
 Press article Internet search Website other

SECTION F – MANDATE

Please indicate who you would like to operate the account. Only those persons named below will be able to sign on behalf of the Masjid/Madrasah

Title First Name
 Surname/Last Name
 Position Signature
X
 Your signature must not go outside the box.

Title First Name
 Surname/Last Name
 Position Signature
X
 Your signature must not go outside the box.

Title First Name
 Surname/Last Name
 Position Signature
X
 Your signature must not go outside the box.

Title First Name
 Surname/Last Name
 Position Signature
X

Chairperson & Secretary should initial and date each page:

Initial Date

Please process transactions on the account(s) applied for on this application form on the instructions of:

Any one signature

Any two signatures

More than two signatures

Please specify how many

If you wish to have more than four signatories please complete the 'Additional Signatories' form. For a copy of this form call 0800 4086 407, visit your local branch or download this form from our website www.alrayanbank.co.uk

Please complete the 'User access level' form and return with this application form, stating the level of access required for each signatory to the account.

SECTION G – CORRESPONDENCE – ALL ACCOUNTS

Correspondence will be sent to the contact name given on page 1, at the Masjid/Madrasah address.

If you would like to have your correspondence addressed to someone else, please specify below.

Name	<input type="text"/>
Alternative correspondence address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	Postcode/ Zipcode <input type="text"/>



DATA PROTECTION AND MARKETING SECTION

Any information which you provide to us will be added to our database and used to administer your account, for statistical analysis, for debt collection and fraud prevention.

We may provide your data to third parties who are involved in the delivery of our products and services, however, we will not provide your information to third parties for marketing purposes. You may request in writing, upon payment of a fee, a copy of the details held about you by Al Rayan Bank PLC.

Keeping you informed

From time to time we'd also love to tell you about our Islamic financial services, products and any new offers that we think you'd be interested in based on the information we hold about you. If you would like to hear from us about these please tick the appropriate box(es) below so we know how you would prefer us to contact you.

Newsletter Email Post SMS Phone

If you would prefer not to hear from us with Al Rayan Bank marketing information and offers, please tick here:

You can change your preferences at any time, by writing to us at Al Rayan Bank, PO Box 12461, Birmingham, B16 6AQ.

Al Rayan Bank PLC is registered as a Data Controller on the public register of Data Controllers as maintained by the Information Commissioner [Registration number Z8666062]. If you would like more information about how we use your information please visit our website at alrayanbank.co.uk/privacy.



IMPORTANT - YOUR PERSONAL INFORMATION

Credit decisions and also the prevention of fraud and money laundering

We may use Credit Reference Agencies (CRAs) and Fraud Prevention Agencies (FPAs) to help us make decisions. A short guide to what we do and how we, CRAs and FPAs will use your information is detailed below. If you would like to read the full details of how your data may be used, please visit our website at www.alrayanbank.co.uk, phone 0800 4086 407 or ask one of the staff in our branches. By confirming your agreement to proceed you are accepting that we may each use your information in this way.

A condensed guide to the use of your personal and business information by ourselves, CRAs and FPAs

1) When you apply to us to open an account, we will check the following records about you and your business partners:

- a) Our own.
- b) Personal and business records at CRAs. When CRAs receive a search from us, they will place a search footprint on your business credit file that may be seen by other lenders. They supply to us both public (including the electoral register) and shared credit and fraud prevention information.
- c) Records at FPAs.
- d) If you are a director, we will seek confirmation from credit reference agencies that the residential address you provide is the same as that shown on the restricted register of directors' usual addresses at Companies House.

We will make checks such as assessing this application for credit, and verifying identities to prevent and detect crime and money laundering. We may also make periodic searches at CRAs and FPAs so as to manage your account with us.

2) Information on applications will be sent to CRAs and will be recorded by them. This will include information on your business and its proprietors. CRAs may create a record of the name and address of your business and its proprietors, if there is not one already. Where you borrow from us, we will give details of your accounts and how you manage it/them to CRAs.

3) If you borrow and do not repay in full and on time, CRAs will record the outstanding debt. This information may be supplied to other organisations by CRAs and FPAs to perform similar checks, and to trace your whereabouts and recover debts that you owe. Records remain on file for 6 years after they are closed, whether settled by you or defaulted.

4) If you have borrowed from us and do not make payments that you owe us, we will trace your whereabouts and recover debts.

5) If you give us false or inaccurate information and we suspect or identify fraud, we will record this and may also pass this information to FPAs and other organisations involved in crime and fraud prevention. Law enforcement agencies may access and use this information.

6) We and other organisations also access and use this information to prevent fraud and money laundering. For example, when:

- Checking details on applications for credit and credit-related or other facilities;
- Managing credit and credit related accounts or facilities;
- Recovering debt;
- Checking details on proposals and claims for all types of insurance;
- Checking details of job applicants and employees.

7) We and other organisations may access and use from other countries the information recorded by fraud prevention agencies.

8) Your data may also be used for other purposes for which you give your specific permission or, in very limited circumstances, when required by law or where permitted under the terms of the prevailing data protection legislation.

9) Your information may be held and processed outside of the European Union and you give us explicit permission to do so.

How to find out more?

You can contact the CRAs currently operating in the UK; the information they hold may not be the same so it is worth contacting them all. They will charge you a small statutory fee.

- CallCredit, Consumer Services Team, PO Box 491, Leeds, LS3 1WZ or call 0330 024 7579 or visit www.callcreditstatereport.co.uk
- Equifax Ltd, Customer Service Centre, PO Box 10036, Leicester LE3 4FS or log on to www.equifax.co.uk
- Experian Ltd, Customer Support Centre, PO Box 9000, Nottingham, NG80 7WF or email consumer.helpservice@experian.com

Please contact us on 0800 4086 407, if you want to receive details of the relevant fraud prevention agencies.

SECTION H – IDENTIFICATION

Identification

To open an account with Al Rayan Bank please refer to our Business relevant Proof of Identity leaflet in relation to an individual's identity and supply the documents to prove your identity and your address. Pursuant to money in laundering legislation, we are also required to obtain evidence of identification relation to the Masjid/Madrasah. We will inform you of what information we

will require from you. Examples of identification include but are not limited to evidence of your Masjid/Madrasah's name and address and Committee minutes or equivalent document authorising the opening of the account.

For existing customers, we will only need verification of your name.

Chairperson & Secretary should initial and date each page:

Initial

Date

11 of 13

SECTION I – BASIC INFORMATION ABOUT THE PROTECTION OF YOUR ELIGIBLE DEPOSITS

Al Rayan Bank PLC is covered by the Financial Services Compensation Scheme (FSCS). The FSCS can pay compensation to depositors if a bank is unable to meet its financial obligations. Most depositors including most individuals and businesses are covered by the scheme.

Eligible deposits in Al Rayan Bank PLC ("the Bank") are protected by	the Financial Services Compensation Scheme (FSCS)
Limit of protection	£85,000 per depositor per bank
If you have more eligible deposits at the same bank	All your eligible deposits at the same bank are "aggregated" and the total is subject to the limit of £85,000
If you have a joint account other person(s)	The limit of £85,000 applies to each depositor separately
Reimbursement period in case of bank failure	20 working days
Currency of reimbursement	Pound sterling (GBP, £)
To contact Al Rayan Bank PLC for enquiries relating to your account	Call: 0800 4083 084 , Monday to Friday, 9am to 7pm. Saturday, 9am to 1pm Visit: alrayanbank.co.uk Write to: Al Rayan Bank, PO Box 12461, Birmingham, B16 6AQ
To contact the FSCS for further information on compensation	Call: 0800 678 1100 Visit: fscs.org.uk Email: ict@fscs.org.uk Write to: FSCS, 10th Floor Beaufort House, 15 St Botolph Street, London, EC3A 7QU

This is the basic information about the protection of your eligible deposits. You will be provided with more information on account opening. If you would like this information in advance, please contact Al Rayan Bank using the contact details above.

SECTION J – DECLARATION & SIGNATURE

Declaration 1

To be completed in all cases. The two signatures must be completed by different people.

- It has been resolved that Al Rayan Bank be appointed to act as our bankers for the account applied for in this form.
- Al Rayan Bank is authorised to accept this application form as binding on the Masjid/Madrasah, provided that the form is signed on our behalf.
- We confirm that the above form is an accurate record of what was resolved at the meeting, held on

Date

- We confirm that the authorised officials named in this application form have the relevant authority to act on behalf of the Masjid/Madrasah in the opening and
- I have read the section entitled 'Basic information about the protection of your eligible deposits'. By signing this form I acknowledge that I have been provided with the basic information relating to the protection of my/our eligible deposits under the appropriate deposit guarantee scheme.

Signed by:

Signature of Chairperson

X

Date

Signature of Secretary

X

Date

Declaration 2

Only to be completed if the Masjid/Madrasah is a charity. The two signatures must be completed by different people.

- I declare that the account(s) applied for is/are not a relevant deposit as defined in section 481 of the Income and Corporation Taxes Act 1988. (We may confirm your tax status with your local tax office to ensure that your profit share may be paid gross).

Authorised Signatory

X

Capacity in which signed

Date

- I declare that the Masjid/Madrasah is a charity and so is exempt under section 505(1) of the Income and Corporation Taxes Act 1988.
- I undertake to inform you immediately, if the taxation status of the Masjid/Madrasah changes.

This declaration should be signed by a director, secretary or chairperson or by a person authorised to sign on behalf of the Masjid/Madrasah.

Authorised Signatory

X

Capacity in which signed

Date

